



## **Job Notice: California Labor Federation Campaign Communications Intern**

**Duration:** February-November  
**Stipend:** \$15 per hour  
**Deadline for Applications:** January 15, 2017  
**Start Date:** February 2018

The California Labor Federation seeks a part-time intern to join our communications team working on special projects related to 2018 legislative and political campaigns and events. The intern will assist on Labor Federation special projects and initiatives to deliver internal and external communications to a range of audiences including affiliated unions, union members, the general public, opinion leaders and others as part of the 2018 legislative and political campaigns. As part of the communications team, the intern will be on the front lines in the fight to advance labor's legislative and political agenda, and will play a key role in helping with the Federation's efforts to enhance its communication to students and young workers.

The internship requires a minimum of 15 hours per week to explore and be part of the dynamic new labor movement while developing specific communications skills. This is a paid internship, and course credit may apply. **Position is based in the Federation's Oakland office.** Some travel within California is required.

### **Special project/campaign duties include:**

- Assisting with rapid response as part of the Federation's 2018 political campaign;
- Blogging for Federation blog and other progressive blogs, and assisting with managing and editing the Federation blog;
- Assisting with the coordination and updating of our website;
- Helping to manage Federation's social networking presence related to campaigns;
- Research on political candidates and issues;
- Campaign/election/GOTV assistance (office and field) as needed;
- Monitoring campaign press coverage of unions;
- Assisting with outreach to reporters on campaign events and actions;
- Helping to stage events, conventions and press conferences;
- Working on video projects and slideshows for events, campaigns and conferences;
- Assisting with the production of flyers and background materials;
- Helping to develop and distribute updates and newsletters to unions and members

### **Qualifications:**

The intern should be an effective communicator with knowledge of the California political landscape and a deep interest in addressing issues affecting working people. Those pursuing majors in -- or recent graduates with degrees in -- journalism, communications, labor studies, political science or related fields of study are preferred. Previous experience with unions, progressive organizations, student labor coalitions, political campaigns or community organizations allied with labor is a plus.



California LABOR Federation

**People of color, bilingual applicants, and women are encouraged to apply.**

Please send a cover letter describing your interest and qualifications for the position, a resume, and a writing sample (1000 words max) by January 15, 2018 to Steve Smith, Communications Director, at [ssmith@calaborfed.org](mailto:ssmith@calaborfed.org) or 1127 11<sup>th</sup> St. #425, Sacramento, CA 95814

**REASONABLE ACCOMMODATIONS:**

The CLF provides reasonable accommodations to qualified applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify us at [hiring@calaborfed.org](mailto:hiring@calaborfed.org) (510) 663-4001, or Fax at (510) 663-4099. Your request will receive an individualized assessment and will be processed in the order it was received.

*California Labor Federation AFL-CIO provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, California Labor Federation AFL-CIO complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.*

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